



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Charlene Bybee, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Stephen Driscoll

CITY COUNCIL WORKSHOP
8:30 A.M., Monday, February 29 2016
City Hall, Lower Level, 431 Prater Way, Sparks, Nevada

1. Call to Order (Time: 8:30 a.m.)

The workshop of the Sparks City Council was called to order by Mayor Geno Martini at 8:30 a.m.

2. Roll Call (Time: 8:30 a.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson (left at 11:00 a.m.), Ron Smith, Charlene Bybee, Ron Schmitt (arrived at 9:15 a.m.), City Manager Steve Driscoll, Chief Assistant City Attorney Shirle Eiting (arrived 8:45 a.m.) City Attorney Chet Adams (arrived 9:53 a.m.) and City Clerk Teresa Gardner, PRESENT.

ABSENT: None

3. Pledge of Allegiance (Time: 8:30 a.m.)

The Pledge of Allegiance was led by Police Chief Brian Allen.

4. Public Comment (Time: 8:31 a.m.)

Public Comment was given by Steven Howe of Centennial Little League regarding the condition of the youth fields.

5. Agenda (Time: 8:38 a.m.)

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Ron Smith, seconded by Council Member Charlene Bybee, to approve the agenda as submitted. Council Members Ratti, Lawson, Smith, Bybee. YES. Schmitt ABSENT. Passed unanimously with those present.

6. Review of current fiscal estimates for the 2015-2016 and 2016-2017 fiscal years, and consideration and possible approval of fiscal policies to be utilized for the 2016-2017 fiscal year budget. (FOR POSSIBLE ACTION) (Time: 8:39 a.m.)

An agenda item by City Manager Steve Driscoll and Financial Services Director Jeff Cronk providing an overview of current fiscal estimates for 2015-2016 and 2016-2017 fiscal years. Mr. Driscoll gave a brief introduction regarding the budget process. Mr. Cronk said the tentative budget should be completed by April 15, 2016 based on today's direction. The public hearing on the

tentative budget will be held in the last couple of weeks of May. Mr. Cronk gave a general fund review with a fiscal summary, assumptions and expectations for the current year and next year, contributions to other governments, the personnel reclassification process and new need requests. Mr. Cronk and Council discussed the property tax cap and its effect on local government. Human Resources Analyst Jill Valdez explained the process used for reclassification. Council Member Ratti requested employees be informed of the reclassification process. City Manager Driscoll explained the new needs process. Council Member Schmitt requested detailed reports on new needs requests from department heads. Council Member Ratti requested an update on health care for retirees. Ms. Ratti also requested numbers related to dollar increases to retired employees for increased health costs.

Mr. Cronk gave a fiscal policy review, outlining current fiscal policies and fiscal policy considerations and the direction for the fiscal year 17 budget and an update on other postemployment benefits (OPEB) changes. Council Member Lawson suggested creating a trust, but not funding it. Mr. Cronk said creating a trust is a paper management nightmare. City Attorney Adams stated creation of the trust could cause concerns and the city had no legal requirement to establish a trust.

A motion was made by Council Member Lawson, seconded by Council Member Schmitt to accept the City Manager's budget proposal, increasing the ending fund balance to 12.5%. Council Members Lawson, Schmitt, YES. Council Members Ratti, Smith, Bybee, NO. Motion failed.

A motion was made by Council Member Ratti, seconded by Council Member Bybee to accept the City Manager's budget proposals as submitted. Council Members Ratti, Smith Bybee, YES. Council Members Lawson, Schmitt, NO. Motion carried 3-2.

7. Review and discussion of the draft Capital Improvement Plan (CIP) for Fiscal Years 2017 through 2021, including priorities and needs. (FOR POSSIBLE ACTION)
(Time: 11:13 a.m.)

An agenda item from Capital Projects Manager Brian Cason providing an overview of the Capital Improvement Plan, including priorities and needs, Mr. Cason said city staff has been working to identify and utilize appropriate funds available to maximize capital improvements within the City. Mr. Cason reviewed the various funds:

Fund 1401: Transportation Projects \$4,789,684

Fund 1404: Capital Projects \$2,512,090

Fund 1405: Capital Projects \$465,000

Fund 1402: Parks Projects \$1,005,000

Fund 1406, 1407, 1408: Parks Projects \$800,000

Fund 1415: Victorian Square Room Tax \$350,000

Fund 1203: Community Development Block Grant \$300,000

Fund 1208: Municipal Court \$170,000

Fund 1224: Street Cut \$400,000

Fund 1600's: Utility Projects \$10,245,392

Fund 1702: Motor Vehicle: \$1,157,625

IT Manager Steve Davidek provided an overview of technology improvements, sustainability and innovation accomplishments in FY16 and presented the hardware and infrastructure needs for FY17. Budgeted in Fund 1404.

Public Works Manager Ron Korman discussed the vehicle replacement capital budget and the proposed purchases for the upcoming fiscal year. Budgeted in Fund 1702.

Council Members Ratti and Schmitt requested a sustainability plan. Council Member Ratti stated the city should celebrate innovations by documenting what the city is currently doing as it works on sustainability plan funding for next year.

8. Comments

8.1 Comments from the Public (Time: 12:08 p.m.) - None

8.2 Comments from City Council and City Manager (Time: 12:08 p.m.)

Council Member Ratti spoke about the Reno Gazette Journal article on the state of the mental health facilities and asked if it can be looked at from a code enforcement point of view. Council Member Smith said he is concerned that the state signs off on them every year and reminded the rest of Council what happened in the legislative system. City Manager Driscoll said he will be bringing conversations to Council soon regarding proposed spending for next year's budget.

9. Adjournment (Time: 12:14 p.m.)

Council was adjourned at 12:14 p.m.

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

>>>